






























# cple-learning™

## Available Courses

- |                                                                                                                   |                                                                                                                      |                                                                                                                       |
|-------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|
|  Cask Marque<br>Bar Excellence |  Cask Marque<br>Cellar Management |  Stock Management                  |
|  Age Verification               |  AUASP                            |  SALPS                             |
|  ALPS                           |  Manual Handling                  |  Fire Awareness                    |
|  COSHH                          |  Health & Safety                  |  Front of House<br>Health & Safety |
|  Food Safety<br>In Catering     |  Food Safety<br>In Manufacturing  |  Front of House<br>Food Safety     |
|  HACCP                          |  Coffee Skills                    |  Customer Service                  |
|  Conflict Management            |  Time Management                  |  Interview Skills                  |
|  Staff Appraisal Skills         |  Bribery Act Awareness            |  Drugs Awareness                   |
|  Money Laundering<br>Awareness  |  Equality & Diversity             |  Disability Awareness              |

more coming soon...

[www.cple-learning.co.uk](http://www.cple-learning.co.uk)

# Light years ahead of the competition

## "The Hub"

Our unique learner management system puts you in control with one-touch access to all courses and software applications. Tailored to suit the structure and needs of your business it provides a central location for all users; with hierarchy based access levels to ensure courses are allocated correctly and management information displayed appropriately.

### Bookshelf

Storing all policies, procedures and handbooks in one central location gives staff access to the most up-to-date versions of those policies and procedures. With 24/7 access staff are given the opportunity to access the bookshelf in their own time.



### Training Record Timeline

The tool allows a complete training history to be established by storing records of all previous training and updating with completed courses. Reminder dates can be set and documents attached providing a complete training record for every individual.



### Hierarchy

Manage your organisation's entire training with real-time analysis of staff, site and company-wide training history. Accounts can be generated, managed and courses added automatically, by securely linking to your payroll system, capturing new starters and leavers.



### Internal Messaging System

This tool allows you to communicate with all users across the organisation. You can contact staff of a certain job type or from a specific site. All communications, read receipts and follow-ups are recorded within the system making sure no actions or communications are overlooked.



Take control of your training today by  
calling us on **0151 647 1057**  
or emailing us at **contact.us@cpltraining.co.uk**  
[www.cple-learning.co.uk](http://www.cple-learning.co.uk)